



# Job Opportunity

## Deputy Project Co-ordinator

### Bristol Churches Winter Night Shelter

Over fourteen weeks from January to April 2020, churches in Bristol will once again open their doors as part of the Bristol Churches Winter Night Shelter (BCWNS) project. Adopting the [Housing Justice](#) model for church based shelters, a significant contribution is made to reducing rough sleeping in Bristol.

In order to support the planning and delivery of this project we are looking to appoint a **Deputy Project Co-ordinator**.

Working under the guidance of the BCWNS Project Coordinator (who is line-managed by the Chief Executive of [Crisis Centre Ministries](#)) this role and the project present a significant opportunity for the church community to once again participate in addressing one of the city's greatest challenges.

Working on a self-employed basis, you will support the planning stages inclusive of volunteer recruitment and training, and venue readiness; you will support the operational phase deputising for the Coordinator in their absence; and assist with project evaluation and wrap-up tasks. This will be a challenging yet rewarding role with varying demands on time and energy during the different project phases.

- *Fee - rate of £10 per hour paid against invoiced hours worked.*
- *Hours - part-time, with varying daily commitment during the different phases of the project. Estimated total hours = 400.*
- *Duration – immediate start; until the completion of the evaluation phase in July 2019.*

**For further details** and to request a copy of the job description please contact the Project Coordinator, Amanda Munday via [bristolchurcheswintershelter@gmail.com](mailto:bristolchurcheswintershelter@gmail.com) .

**Applications via a current CV and covering letter outlining your credentials for the task should be submitted to [jonathan.lee@crisis-centre.org.uk](mailto:jonathan.lee@crisis-centre.org.uk).**

**NOTE: Interviews will be held as suitable applications are received. The advert will close once we make an appointment. This role is available immediately.**

This project and the advertised role are supported by Crisis Centre Ministries, a Christian charity established in Bristol for over 30 years and dedicated to helping those with life disrupting problems, such as homelessness and addiction, to find a healthy and independent life.