



TYNDALE BAPTIST CHURCH

PRIVACY NOTICE

Version 2 (19th February 2023)

Tyndale Baptist Church is committed to protecting all information that we handle about people we support and work with, and to respecting people's rights around how their information is handled. This notice explains what personal information we collect and how we use it.

1. Who we are

Under data protection legislation the charity trustees of Tyndale Baptist Church (minister, officers and deacons) are the Data Controller and can be contacted on 0117 973 7747 or by email at data@tyndalebaptist.co.uk

2. Personal data that we process

The following table explains the types of personal data we may collect and the purpose for which this data is processed.

When we collect your personal data	What data we may collect	How we use your data
Enquiring about Tyndale Baptist Church and its services, work and activities by, e.g., phone, email, social media	Name, telephone number, email address, other digital identities	To respond to your enquiry
Requesting email updates about our work	Name, email address	To provide details about our work and activities, including fund-raising
Subscribing to the church magazine or similar publications	Name, residential address	To deliver those publications
Enquiring about membership of the church or associated user groups	Name, email address, residential address, telephone numbers	To respond to your enquiry
Becoming a member of the church or associated user groups	Name, email address, residential address, date of birth, telephone numbers, other contact details	To contact you about your membership and to provide details of our activities, including fund-raising
Donating money to the church via bank transfer or Gift Aid	Name, residential address, bank details, financial transactions	To process your donation, maintain accurate financial records and claim tax relief
For inclusion in the Tyndale Directory	Name, email address, residential address, telephone numbers	To distribute to other members in the directory in order to facilitate contact between members
Visiting our website	Your IP address, browser version, pages visited on our site, pages that referred you to our site or to which you exit	To provide anonymous statistics about the use of our site, through third parties that provide those services (listed on the website)

Seeking pastoral care or support	Any personal data that you voluntarily provide including, but not limited to, your religious beliefs, physical or mental health	To provide the pastoral care that you request
Becoming a trustee or working with children or vulnerable people	In addition to those for church members, results of enquiries by vetting agencies, including criminal offence data	To meet our legal obligations for safe-guarding and charity governance
Becoming an employee	In addition to those for trustees, bank details, employment history	To meet our legal obligations as employers

3. When we share your data

We will never pass your data to third parties, other than in the following circumstances:

1. you have provided your explicit consent for us to pass data to a named third party;
2. we are required by law to share your data.

4. How long we keep your data

We take the principles of data minimisation and removal seriously and have internal policies in place to ensure that we only ever ask for the minimum amount of data for the associated purpose and delete that data promptly once it is no longer required.

Where data is collected on the basis of consent, we will seek renewal of consent at least every three years.

5. Rights you have over your data

We will process your personal data in line with your rights, which include the following:

1. request access to your personal data held by us (known as a Subject Access Request);
2. ask to have inaccurate personal data changed;
3. object to processing, in certain circumstances, including preventing the use of your data for direct marketing;
4. withdraw consent when we are relying on consent to process your data;
5. request that your personal data are deleted.

A full summary of your data rights can be obtained from the Information Commissioner's Office www.ico.org.uk

If you would like to access or change the personal data we hold about you, please get in touch with the Church Secretary or the Data Protection Trustee at data@tyndalebaptist.co.uk

Please note that relying on some of these rights, such as the right to delete your data, will make it impossible for us to continue to deliver some services to you.

6. Modifications to this notice

We may modify this Privacy Notice and will publish the most current version on our website. If a modification meaningfully reduces your rights, we will notify those people whose data is affected.